

2025 Refund Check Schedule

WHEN YOU CAN EXPECT YOUR REFUND CHECK

ERF will pay refunds for terminations with *lump sum payouts effective in Workday on or before the 15th of the month at the end of the current month.

The schedule below provides a guide for the date you can expect your refund check based on your Termination/lump sum payout date in the City’s system of record, Workday by the Human Resources Department. Refunds cannot be processed until your status is terminated in Workday and you have received your lump sum payment.

To avoid any delay in your refund, make sure your department completes your termination paperwork.

If you have received your *lump sum payout & your last day of work is on or before	Your check will be mailed on	If you terminate after the 15th of the month your check will be mailed on
January 15, 2025	January 31, 2025	February 29, 2025
February 15, 2025	February 28, 2025	March 31, 2025
March 15, 2025	March 31, 2025	April 30, 2025
April 15, 2025	April 30, 2025	May 30, 2025
May 15, 2025	May 30, 2025	June 30, 2025
June 15, 2025	June 28, 2025	July 31, 2025
July 15, 2025	July 31, 2025	August 29, 2025
August 15, 2025	August 29, 2025	September 30, 2025
September 15, 2025	September 30, 2025	October 31, 2025
October 15, 2025	October 31, 2025	November 28, 2025
November 15, 2025	November 28, 2025	December 31, 2025
December 15, 2025	December 31, 2025	January 30, 2026

* Lump Sum Payout (sick or vacation payment) from the City Controller’s office.